## INSTRUCTIONS FOR FILLING OUT JUDGMENT DEBTOR INFORMATION

## **PAGE ONE**

- Enter the name of the county where you are filing the Complaint.
- Enter your first, middle, and last names. You are the plaintiff.
- Enter your date of birth (including the day, month, and year).
- Enter your gender (male or female).
- Enter your Social Security number.
- Enter your complete address including the street address, city, state, and ZIP code.
- Enter the name of your employer and your employer's complete address including the street address, city, state, and ZIP code.
- Circle whether or not you speak English.
- If you do not speak English, enter your native language.
- Circle whether or not you need an interpreter for the court hearings.

## **PAGE TWO**

- Enter your spouse's first, middle and last names. Your spouse is the defendant.
- Enter your spouse's date of birth (including the day, month, and year).
- Enter your spouse's gender (male or female).
- Enter your spouse's Social Security number.
- Enter your spouse's complete address including the street address, city, state, and ZIP code.
- Enter the name of your spouse's employer and your spouse's employer's complete address including the street address, city, state, and ZIP code.
- Circle whether or not your spouse speaks English.
- If your spouse does not speak English, enter your spouse's native language.
- Circle whether or not your spouse needs an interpreter for the court hearings.

## **CHILDREN**

Enter your child(ren)'s first, middle and last names, and your child(ren)'s date(s) of birth (including the day, month, and year) on the lines provided.